



# ASPP CONFLICT OF INTEREST GUIDELINES

**A peer reviewer is said to be in conflict of interest if one or more of the following circumstances apply:**

- if the peer reviewer has submitted letters of reference for the author of the work he or she has been asked to review;
- if the peer reviewer has been thanked in the acknowledgements of the work;
- if the peer reviewer was a member of the author's supervisory committee or was the author's doctoral or postdoctoral supervisor;
- if the peer reviewer is collaborating or has collaborated with the author on a project within the past five years (some large-scale projects exempt);
- if the peer reviewer and the author are members of the same post-secondary institution or are otherwise located at the same place of employment;
- if the peer reviewer and the author have or have had an intimate or personal (e.g., immediate family) relationship or have a business relationship.

Applicants should contact the ASPP for clarification if there is any question about possible conflicts.